How to EFILE Form 5500 (5500-SF) - FT William

Once you receive the notification link from Sentinel Benefits your forms are ready for submission, please select the link provided in the e-mail. This will land your on the FT William login page:

Please log in Login Name:			
Login Name:		Please log in	
Password:	Login Name:	1	
	Password:		
Save password		Save password	

Enter your Login Name and Password. If your first year filing this information will be provided via the previously mentioned e-mail. If subsequent year filing, and credentials are not know, please use the forgot password link in blue.

If your first time accessing you will also be asked to establish security questions and establish a new password:

Please fill out the following challenge questions an used in the event you have to click on 'Forgot Pas	d response sword' to n	s to complete your user profile, which will be eset your password.
Select Challenge Questions / Responses		
Please type or select 3 challer	nge questio	ons and enter your answers.
What was the name of your first friend?	-	Answer Here
What is your favorite color?	*	Answer Here
What is your mother's middle name? What is your mother's maiden name? What is your favorite secret code? What is your favorite number?		Save Changes
Velcome to the Portal!		
et Password		
Password must be at least 6 characters long, mu r Enter new password:	st contain numbers.	both letters and numbers, and only letters and

You will then arrive at the home page where you will see the option to "E-Sign 5500"



Wolters Kluwer ftwi	Viam corr 5500-SF Test Plan	4	Sample User	👻 🔮 Log Out
E-Sign 5500	Welcome Message Welcome to the 5500-SF Test Plan Please select an option from the left to continue working with your plan.			

To review and submit the filing, please do the following:

- 1. You will need to select the" Print 5500" option first. Keep a signed copy for you files.
- 2. Then you will enter your DOL Credentials (DOL User ID and 4 digit PIN).
 - If a different person is signing the form, you can select "Change Name" to update the correct with the correct signer's name.
 - Then select "Sign 5500".
- 3. You can then check the status of the filing, by selecting the "Check 5500 Status" option at the home page. You want to have a status of "Accepted".

Sign 5500 - 2012		N	
Step 1: Print Paper Copy of Form 3 You must print your 5500 before you	5500 will be allowed to sign. Print	هم a hard copy of your 5500 by clicking on "Print 5500" below:	•
Step 2: Review and Sign Poper Co Once you have read through the filing in a safe place. A paper copy will not b electronically sign below.	py before Filing and find it acceptable, sign as sent to the Department (the printed copy with a "wet" signature. Keep your signed copy of Labor but an electronic version will be sent once you	
Step 3: Enter/Review EFAST Cred Verify that Name, User ID, and PIN ex registration process. If it does not exa	entials actly match (including punct actly match click the button	uation and spacing) what you entered/received from the DOL 'Change Name' below to change the name on this 5500.	
Administrator/Sponsor Name;	Sample User	S Change Name	11
Administrator/Sponsor DOL User ID:			
Administrator/Sponsor DOL PIN:			
Step 4: Sign and File Electronically	,		
Under penalties of perjury and other p including accompanying schedules, st of my knowledge and belief, it is true, Sign 5500	eenalties set forth in the inst atements and attachments, correct and complete.	ructions, I declare that I have examined this return/report, as well as electronic version of this return/report, and to the best	
If you do not have your signing creder a signer. Click here for detailed instru	ntials you will need to obtai ctions on how to obtain sig	n them by going to http://www.efast.dol.gov/ and registering as ning credentials.	
If you have lost your liser ID or PIN or	notart DOL EFAST2 support	at 866-463-3278 or visit the website http://www.efast.dol.gov/	-

You will also receive e-mail notification to the e-mail address assigned to the account notifying you of submission and acceptance.

